

By-Law XVII

Local Chapter Ordinances

Ordinance 1: Title

- Sec. 1. This chapter shall be known as Delta Theta Chapter, hereinafter referred to as the Chapter, of Kappa Psi Pharmaceutical Fraternity, Incorporated, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of March 25, 1973.
- Sec. 2. No additions to By-Law I, Sec 2.

Ordinance 2: Membership

Sec. 1. A member in good standing in the Delta Theta Chapter of Kappa Psi is defined as: having all dues paid as indicated in Ordinance 11, having attended $\frac{3}{4}$ of chapter meetings and processes, having attended at least one event in each of the three following types of activities (professional, social, fundraising/community service) each semester as documented and recorded by the respective Vice-Regent. Fines assessed for not completing these requirements follow these guidelines: Any Member not completing one event in each of the three types of activities above will be charged \$15 at the end of the semester. Any member who does not complete his or her obligations and fails to pay the fine at the end of the semester will be put on probation until the fine is paid; with the exception of APPE Brothers whom will only be required to pay Chapter dues. Any Member who believes that they have been unjustly fined may appeal, in writing, addressed to the Regent, Vice-Regents, Treasurer and Sergeant-at-Arms within 10 days after receiving notification of the fine. The appeal must be approved by unanimous vote by the above officers within 10 days.

Ordinance 3: Election of Members

- Sec. 1. Prospective Members must meet the university requirements, attend the Chapter's interest meeting and complete the interview process. The prospective member shall require an affirmative vote from at least three-fourths ($\frac{3}{4}$) of the Membership present at the time of interview to participate in the intake process. A prospective member will be removed from the intake process if he/she misses more than two (2) intake sessions. In the event that a Prospective Member fails to meet the intake expectations outlined by the Pledge Team, a vote may be called to remove him/her by a brother that has attended at least two-thirds ($\frac{2}{3}$) of the sessions to date of the vote. A three-fourths ($\frac{3}{4}$) vote must be obtained by Chapter Brothers present at the time of discussion. A make-up session may be provided at the discretion of the Pledge team.

- Sec. 2. The eligibility of an active Member to participate in the pledge training period is as follows: (1) any member wishing to be a “Big” must have a zero balance and be in good standing and (2) Brothers not in good standing will not be allowed to participate in pledging until all outstanding fines (dues, penalties, fines, etc.) have been paid.

Ordinance 4: Officers and Order of Election

- Sec. 1. The Officers of the Chapter and Order of Election shall be: Regent, Co-Vice Regents (2), Secretary, Treasurer, Co-Historians (2), Co-Chaplains (2), Sergeant-at-Arms, Pledge Master, Co-Pledge Trainers (2), Webmaster and Grand Council Deputy.

Ordinance 5: Qualification, Election and Installation of Officers

- Sec. 1. A Brother must maintain a minimum of a 2.25 grade point average in order to hold these positions. Only Active members shall be considered for nomination to office. Investigation of all nominees to determine standing shall be performed prior to voting and the status of all nominees will be made known to the Chapter prior to voting.
- Sec. 2. No additions to By-Law V, Sec 2.
- Sec. 3. No additions to By-Law V, Sec 3.
- Sec. 4. Officers-elect shall be installed the same day as the election.
- Sec. 5. No additions to By-Law V, Sec 5.
- Sec. 6. No additions to By-Law V, Sec 6.
- Sec. 7. No additions to By-Law V, Sec 7.

Ordinance 6: Duties of Officers

- Sec. 1. No additions to By-Law VI, Sec 1.
- Sec. 2. In the event of the death, resignation, or removal of the Regent, the Chapter will formally vote according to By-Law V, Section 2, to determine which Co-Vice Regent shall hold the office of Regent. A new Co-Vice Regent shall then be determined by the Chapter according to By-Law V.

- Sec. 3. The Secretary shall record the minutes at all general meetings of the Chapter and distribute the minutes of each meeting out to all members via electronic mail. The secretary shall keep all records of fines levied by the Sergeant-at-Arms on file for the duration of the Member's active status.
- Sec. 4. No additions to By-Law VI, Sec 4.
- Sec. 5. No additions to By-Law VI, Sec 5.
- Sec. 6. No additions to By-Law VI, Sec 6.
- Sec. 7. No additions to By-Law VI, Sec 7.
- Sec. 8. The Co-Chaplains will coordinate community service and philanthropic events and act as the Officers of the Ritual per By-Law 6, Section 12.
- Sec. 9. The Sergeant-at-Arms is obligated to make sure each member gain entrance to Chapter functions appropriately. They shall also act as the Chair of the Legislative Committee.
- Sec. 10. No additions to By-Law VI, Sec 10.
- Sec. 11. No additions to By-Law VI, Sec 11.
- Sec. 12. No additions to By-Law VI, Sec 12.
- Sec. 13. No additions to By-Law VI, Sec 13.
- Sec. 14. The Pledge Master shall be responsible for the organization of the intake process and pledge program in coordination with the Pledge Trainers. The Pledge Master shall possess a thorough knowledge of the prospective member obligations as indicated in By-law III of the Uniform Collegiate Chapter By-Laws, Ordinance 3, Sec . 1., Fraternity and Chapter Risk Management Policy, and the Grand Council's Official Policy on Hazing.
- Sec. 15. The Pledge Trainers shall be responsible for working closely with the Pledge Master to plan, prepare, and execute the pledge process. They shall also possess a thorough knowledge of the prospective member obligations as indicated in By-law III of the Uniform Collegiate Chapter By-Laws, Ordinance 3, Sec. 1., Fraternity and Chapter Risk Management Policy, and the Grand Council's Official Policy on Hazing.
- Sec. 16. The Webmaster shall be responsible for updating the Chapter website at least once a month and shall be responsible for maintaining the Chapter and alumni e-mail listserv.

Ordinance 7: Committees and Their Duties

- Sec. 1. No additions to By-Law VII, Sec 1.
- Sec. 2. No additions to By-Law VII, Sec 2.
- Sec. 3. No additions to By-Law VII, Sec 3.
- Sec. 4. No additions to By-Law VII, Sec 4.
- Sec. 5. No additions to By-Law VII, Sec 5.
 - Sub-Sec. A. No additions to By-Law VII, Sec 5, Sub-Section A.
 - Sub-Sec. B. No additions to By-Law VII, Sec 5, Sub-Section B.
 - Sub-Sec. C. No additions to By-Law VII, Sec 5, Sub-Section C.
 - Sub-Sec. D. No additions to By-Law VII, Sec 5, Sub-Section D.
 - Sub-Sec. E. No additions to By-Law VII, Sec 5, Sub-Section E.
 - Sub-Sec. F. No additions to By-Law VII, Sec 5, Sub-Section F.
 - Sub-Sec. G. No additions to By-Law VII, Sec 5, Sub-Section G.
 - Sub-Sec. H. No additions to By-Law VII, Sec 5, Sub-Section H.
 - Sub-Sec. I. No additions to By-Law VII, Sec 5, Sub-Section I.
 - Sub-Sec. J. No additions to By-Law VII, Sec 5, Sub-Section J.
 - Sub-Sec. K. No additions to By-Law VII, Sec 5, Sub-Section K.
 - Sub-Sec. L. No additions to By-Law VII, Sec 5, Sub-Section L.
 - Sub-Sec. M. No additions to By-Law VII, Sec 5, Sub-Section M.
- Sec. 6. No additions to By-Law VII, Sec 6.
- Sec. 7. No additions to By-Law VII, Sec 7.

Ordinance 8: Records

Sec. 1. No additions to By-Law VIII, Sec 1.

Ordinance 9: Unethical Conduct

Sec. 1. No additions to By-Law IX, Sec 1.

Sec. 2. No additions to By-Law IX, Sec 2.

Sec. 3. No additions to By-Law IX, Sec 3.

Ordinance 10: Meetings

Sec. 1. Regular meeting of the Chapter shall be held on the last Monday of each month while school is in session.

Sec. 2. A fine of \$5.00 shall be levied for absence from any regular meeting without an excused absence delivered to the Regent or Secretary 24 hours prior to the regularly scheduled meeting unless circumstances of the absence make this unreasonable.

Sec. 3. No additions to By-Law X, Sec 3.

Sec. 4. No additions to By-Law X, Sec 4.

Ordinance 11: Dues

Sec. 1. Each newly elected member shall pay the Treasurer one hundred and fifty dollars (\$150) upon initiation. This fee is inclusive of the Grand Council Membership Fee as stipulated in the Constitution and By-Laws of the Fraternity and the semester Chapter dues for first year of membership in the Fraternity.

Sec. 2. Each member shall pay the Treasurer of the Chapter dues of sixty dollars (\$60) per semester for every year after their first year of membership. Brothers on APPE rotations with proper proof of membership in a graduate Chapter shall only pay forty dollars (\$40) per semester.

Sec. 3. No additions to By-Law XI, Sec 3.

Sec. 4. No additions to By-Law XI, Sec 4.

Sec. 5. No additions to By-Law XI, Sec 5.

Ordinance 12: Secrecy

Sec. 1. No additions to By-Law XII, Sec 1.

Sec. 2. No additions to By-Law XII, Sec 1.

Ordinance 13: Ritual of Initiation

Sec. 1. No additions to By-Law XIII, Sec 1.

Ordinance 14: Quorum

Sec.1. Brothers on APPE rotations will not be required to be present to reach quorum, but if present, will be counted and permitted to vote.

Ordinance 15: Parliamentary Procedures

Sec. 1. No additions to By-Law XV, Sec 1.

Ordinance 16: Amendments (Local Chapter Ordinances)

Sec. 1. No additions to By-Law XVI, Sec 1.

Sec. 2. No additions to By-Law XVI, Sec 2.

Sec. 3. No additions to By-Law XVI, Sec 3.

Sec. 4. No additions to By-Law XVI, Sec 4.

Approved by the Legislative Committee on September 17th, 2014.

Approved by the International Legislative Committee on November 3rd, 2014.